

Key Stage 4/5 Policy

This policy is created and written for the Key Stage 5 students of Royal School in Transylvania: Year 12 and Year 13. It applies only to these two year groups, Key Stage 4 having different regulations. This policy is created in such a way as to enhance the learning abilities of our students, while also allowing them more independence, in order to prepare them for the style of learning that they are going to have in university. It will come into effect on the 28th of August 2023.

Phones

The students in KS5 are allowed to have their phones on them in school, as long as they respect the following regulations:

- Phone are not to be used during lessons, unless being asked by the teacher;
- During the lessons, the phones should be in the backpack, on the shelf, in the locker etc, but not in the pocket or on the desk of the student;
- Phones can be used during Study Times and breaks, in order to support learning;
- Phones must not be used for social media, posting pictures online, taking pictures in school, or any kind of activity that is not in line with learning;
- If any of these regulations are not respected, in the first instance the phone will be taken away from the student and given to the form tutor. The student will also receive a sanction. At the end of the day the student will get their phone back;
- If this behaviour repeats, then the students will have to hand in the phone to the form tutor when they come to school for the following two weeks.

Breaks

The students in KS5 can decide to spend their breaks inside the school, but it is strongly advised to go outside at least once during the day. If the students decide to stay inside, they are responsible for following the rules and regulations of the school.

If the students are not behaving responsibly and respectful inside, they will have to go outside during each break for the rest of the week. If this happens at the end of the week, they will have to go outside the next week as well.

Uniforms

The students in KS5 do not have a mandatory uniform that they have to wear, however the clothes that they are wearing in school need to resemble business attire. Articles such as colourful hoodies or any kind of indecent or revealing clothing must not be worn.

If the clothes that the students wear are not appropriate, they will be given a warning on the first day, on the second day they will be given a sanction and their parents will be contacted, and on the third day they will be refused entry to the school unless they come dressed in appropriate attire.

Study times

Study Times are periods in the schedule of our students that are deliberately left without a lesson. However, they should not be regarded as 'free lessons'. The Cambridge A&AS Level curriculum is designed to include Study Times, in order for the students to exercise the knowledge they have acquired in class.

During Study Times students must work on exercises, solve past papers, learn, and do their homework.

Leaving school

The students in KS5 are going to be allowed to leave school earlier during some days, but with certain conditions:

- Students may only leave with their parents' written permission (via an email to their form tutor);
- Students whose grades and behaviour are at the level they are expected to be (different from case to case) can choose to leave at lunch for one day/week. That day needs to be agreed between the form tutor, the student and the parents and it is based on the form tutor's judgement of the student's grades and behaviour;

Students are allowed to go out of school to buy coffee/tea, provided this is bought from around the school area (currently only from Meron). The students are not allowed to spend more than 30 minutes/day at the coffee shop.

When students go out of school to buy coffee/tea, they have to write their name and the time they left, as well as writing the time when they returned on the sheet that is going to be at the entrance of the high school building. Students who consistently spend more time than allowed outside of school are not going to be allowed to go buy coffee anymore during the term in course. Students who consistently avoid completing the sheet are not going to be allowed to go buy coffee anymore during the term in cause.