

Student Council Policy

Role of the Student Council:

- To create in cooperation with the Head of School, Senior Leadership, staff and students a better school life for the students of our school,
- To provide students with opportunities of leadership and to develop in all students a sense of democratic responsibility,
- To encourage the students in the school to become more aware of how the school is run and to constructively identify and express their needs,
- To contribute to overall school development by being involved in school policy development and to be a resource in working in partnership with the management of the school,
- To be responsible for Charitable Donations in the school, and for choosing the School Charity,
- To act as liaison where appropriate between the students and the teaching staff and Management.

Formation of the Student Council:

Head of School - Responds to suggestions & provides feedback			
Deputy Head of Secondary - Adult Chair of Student Council - Meetings every week.			
Head of Primary - KS2 Support			
KS2 (Y5&6) 2 members	KS3 4 members	KS4 4 members	KS5 2 Members

Starting from Y5 every form group in the school is entitled to one member on the Student Council.

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Students will sit on the council for an academic year, they can be re-elected the following year.

Election of the Student Council:

The student council must be formed before the second Friday of September - the first sitting of the council will be on the third Friday of September.

In each year group (either during form time, or the weekly PSHEE session), candidates for the student council must deliver a speech outlining why they believe they should be a member. **Any member of the class can deliver a speech.**

Each student will have a single vote to determine who they believe would be their best candidate, the form tutor will then tally the votes.

In the event of a tie then a run off election will need to take place between all tied candidates.

Results should be sent to the 'Adult Chair' of the council no later than the second Friday of September.

Positions on the Student Council:

- Chairperson
- Deputy Chairperson
- Secretary
- Public Relations Officer
- Treasurer

These positions will be filled by a democratic secret ballot.

The chairperson will run the meeting, adhere to the agenda and direct all comments through the chair. The Chairperson will endeavour to ensure that all council members have the chance to express their views.

The Vice Chairperson will act in the absence of the Chairperson or Secretary.

The Secretary will record the minutes in a designated minute book.

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The PRO will publicise Student Council activities, issue press releases, maintain the Student Council notice-board and make relevant announcements.

The treasurer will be responsible for tracking the Student Council Budget which is 750 EUR per academic year.

All members will report back to their classes on matters discussed at meetings and bring issues raised by their classmates at meetings.

Meetings:

Meetings will be held every week in the Library after school during lesson 6 on Friday.

Attendance / Discipline

When a council member has advance knowledge that they cannot attend a meeting they must (within reason inform the chair of the council, or their teacher who can pass the message along).

If a member misses three consecutive meetings or five in total during the year without a valid excuse, they may be asked to step down.

All members of the council represent the school in everything they do and therefore are expected to uphold all of the school's values at all times. If a member of the council is deemed to have gone against these values they may be asked to step down.

Charity

The student council is responsible for choosing a whole school charity. This Charity will be chosen by the council in June, and will be the charity of choice for the following school year. All events organised by the student council will be framed around raising charitable donations for that chosen charity.

KS4/5 Prom

Older members of the council are responsible for organising the School Prom for KS4/5. For these meetings they are entitled to invite other interested students to support with this work.